

# HAMPTON COLLEGE: 16-19 Bursary Fund 2015/16

## 16-19 Bursary Fund

The 16-19 Bursary Fund is a limited fund and the school will prioritise allocation. There will be two priority groups and students who are eligible for either level of funding should complete an application and hand it to the Main Reception Office.

A Bursary Fund Committee will meet at least once a term to consider applications at all levels.

## Who can apply for a Bursary?

If you are following a full-time course at Hampton College in the 2015/16 academic year, you may be entitled to financial support.

## Who can't apply for a Bursary?

- Students under 16 years of age or over 19 years of age on 31 August 2015.

## Eligibility

With the exception of high priority claims, the Bursary Committee will determine the level of payment awarded based on the following criteria:-

- The level of household income
- The value of the claim
- Any other relevant circumstances within the household, eg number of dependent children in the household, any unearned (savings) income
- The total value of claims received that will be funded from the fixed funding allocation

Variations to the above criteria may be made in exceptional circumstances at the discretion of the Bursary Committee.

## Payment

Payment, once agreed, will either be used to fund purchases on the student's behalf, or will be paid directly to the student.

## How do I make an application?

Complete a 16-19 Bursary Fund Application enclosing the evidence stated on the form.

Applications should be put in a sealed envelope and handed in at the Main Reception Office, addressed as follows:-

PRIVATE & CONFIDENTIAL  
Mrs G Hamey  
Finance Manager  
c/o Hampton College

Your application will be considered and you will be notified in writing as soon as a decision is made.

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Your application will be delayed if all questions and supporting evidence is not supplied. Please note that we do not keep copies of supporting evidence and everything will be returned to you.

### How will Hampton College assess applications and allocate 16-19 Funding?

#### High priority

Students aged under 19 on 31 August 2015 and who fall into one of the following categories:-

- You are living in care
- You are a care leaver
- You are receiving Income Support or Universal Credit in your own name
- You are disabled and in receipt of both Employment Support Allowance and Disability Living Allowance (or Personal Independence Payment).

**Eligible students will be guaranteed a £1,200 bursary.**

#### Medium priority or Special Consideration

Students who are eligible for free school meals will be considered as medium priority.

Please also apply if you feel there is specific financial disadvantage that you would like us to consider under special consideration.

Funds are based on need and made towards the costs of:-

- books/resources, school meals, trips, transport, etc.
- Financial support towards exam re-sit fees if aged 19 or under on 31 August 2015.
- Other expenses approved by the College that are related to supporting attendance and participation.

**Please note that financial support is dependent on meeting attendance, punctuality, behaviour and academic progress criteria and subject to regular review.**