23 May 2025

Dear Parents/Carers

Year 4 Residential to Burwell House – Wednesday 22 – Friday 24 April 2026

Following the success of previous residential trips, we are pleased to announce that we have provisionally booked a visit to Burwell House on the dates above.

In order to secure your child's place on the trip please complete and return the enclosed reply slip, along with a non-refundable deposit of £57.50 by Thursday 17 July 2025.

The trip is open to **all Year 4 children at a cost of approximately £230.00 per person**. The exact cost will be determined when the number of children participating in the trip is finalised.

The arrangements are as follows:

- Depart school: Wednesday 22 April 2026 at 09:00am (approximately)
- Return school: Friday 24 April 2026 at 3:20pm (approximately)

Please note, while these dates have been confirmed, the exact timings are still subject to a small change. Should the times need to change, we will notify you with good notice.

Activities

Children will be able to take part in several different outdoor activities over the three days. These could include a visit to the tv studio, orienteering, local history/geography, environmental science, art and crafts and many other team building activities. We would like the children to take part in all of the arranged activities but if there is an activity that they do not wish to be involved in then alternative arrangements can be made. The schedule of activities will be communicated to parents before the residential, further information can be found here: https://www.burwellhouse.com/schools/activities/ As a school we feel that your child will gain a lot from this experience which will be rewarding, enjoyable and educational.

Staff Supervision and Safety

Children will be staying in modern bedroom blocks on site and will be supervised throughout the evening by Hampton College staff. The site is a very safe environment for all children. Hampton College and Burwell House staff will do everything to ensure that the trip runs smoothly and safely. There will be a ratio of at least one member of staff to 10 children, as well as the qualified activity centre staff who will run all of the activities.

Hampton College

Head of School (Primary Phase): Paul Jones Head of School (Secondary Phase): Alex Ford
Executive Headteacher: Helen Price
Eagle Way, Hampton Vale, Peterborough, PE7 8BF
T: 01733 246820 (Main Switchboard) T: 01733 246821 (Primary Phase)
E: enquiries@hamptoncollege.org.uk www.hamptoncollege.org.uk
Hampton Academies Trust t/a Hampton College Company Reg No. 9129775 VAT Reg Number 204 0898 24

Eating and Drinking
All food will be cooked and served by Burwell House staff. Breakfast, lunch and evening meals will be provided. Children with specific dietary requirements or food intolerances and allergies will be catered for.

Equipment and Personal Items
A full list of essential items will be given out nearer to the departure date. However, we strongly recommend that children do not take valuable personal items with them. The nature of the outdoor experience does not require these items and their security cannot be guaranteed. Hampton College staff will make regular Facebook updates and Bromcom messages regarding children's daily adventures. If we should need to get in contact with you, we will be able to do so immediately using the most recent contact information that you have provided us with.

Information evening
Further information will be provided at a later date to provide you with a detailed breakdown of the trip and to help answer questions that you still may have.

Payment
We will be asking for a non-refundable deposit of £57.50 to be paid to us by no later than **Thursday 17 July 2025.** This will be followed by three non-refundable payments as follows:

Second Payment	**- £57.50 by Friday 24 October 2025**
Third Payment	**- £57.50 by Friday 30 January 2026**
Final Payment	**- £57.50 by Friday 27 March 2026**

Payments can be made via the My Child at School payment system. If you require any assistance with this please contact the school office on 01733 246821 or primary@hamptoncollege.org.uk.

If you foresee any problems in making payment by the required dates, please contact Mrs Hamey (Finance Manager) on 01733 246820 (Ext 1030) to discuss how we may be able to assist you.
Please note that reply slips will not be accepted without a deposit unless prior arrangement has been made.

Yours sincerely

The Year 4 Team

Hampton College

Please return this reply slip to the Primary Phase Office **by Thursday 17 July 2025**

Payment to be made via the MCAS online payment system

Year 4 Residential to Burwell House – Wednesday 22 – Friday 24 April 2026

Name of Child ……. Class ……

I would like my child to attend the Year 4 residential.

Signed (Parent/Carer)…… Date ……

Please enter your email address below for any MCAS correspondence.

My email address is ……..

□ Please tick this box if you would like a reminder of your username and password for MCAS online payments

Hampton College